

EMERGENCY CODES

CODE 'D'

This indicates a **Disaster Emergency**

- There is a comprehensive plan of operation to be implemented in the event of a major disaster within our community. In addition to closing the facility to all unauthorized persons, this plan is designated to insure that sufficient personnel and medical supplies can be made available on short notice to handle such emergency situations. For purpose of disaster preparedness, the facility conducts disaster drills periodically. Instructions concerning your responsibility in the event of a disaster will be given during the orientation program. Further instructions will be provided by your supervisor.

CODE RED

This indicates a **Fire Emergency**. Fire safety is of critical importance. During a fire alarm, all employees have specific assignments and responsibilities as outlined in the Fire Plan applicable to their departments. The Fire Plan provides a complete explanation of the departmental fire drill and evacuation procedures. Instructions concerning your responsibilities in the event of a fire will be given during your orientation program. Further instructions will be provided by your supervisor.

CODE RED

IN CASE OF A FIRE:

R = Rescue / Remove endangered persons – move patients, visitors, etc. to safety – reassure them.

A = Alarm / Alert – Activate Fire Alarm nearest you or page overhead Code Red. Repeat Code Red and location of fire clearly three (3) times.

C = Confine / Contain the fire by closing all doors and windows.

E = Extinguish if small fire and it is safe to do so. Evacuate all patients, visitors, employees, etc. from the building to designated safe area.

CODE RED

FIRE EXTINGUISHER PROCEDURES:

- P = Place fire extinguisher on the floor and pull the pin.
- A = aim at the base of the fire; stand 8-10 feet away from the fire.
- S = Squeeze the handle.
- S = Sweep from side to side at the base of the fire.

CODE BLUE

This indicates a **Medical Emergency** requiring prompt and immediate attention. All nursing staff and physicians if present will respond to the site to evaluate situation and determine necessary action.

Code Blue is the code used in the event of a medical emergency such as: cardiac / respiratory arrest, seizure activity, et

CODE BLUE

PROCEDURE:

1. Overhead page “Code Blue” clearly three (3) times including exact location.
2. Institute emergency measures (i.e.: CPR).
3. Call 911.

CODE GREEN

This indicates a **Bomb Threat** has been received and requires specific activities to be followed to ensure the safety of all those in the building and on the premises. In addition to specific activities required by the person receiving the threat, evacuation of the building will take place

Page Code Green overhead and begin following procedures:

- Begin a search of your immediate area for any “package or device” that does not belong there or appears suspicious.
- If such a “package or device” is found, DO NOT TOUCH OR MOVE IT. Call 911.
- Safely evacuate building and do not cause panic in patients or others.

CODE YELLOW

This indicates a **Hazardous Material Spill or Leak** and requiring prompt and immediate attention. Maintenance staff will respond to the site to evaluate situation and determine necessary action.

HAZARDOUS MATERIAL SPILL / LEAK

1. Know the location of spill kits for small spills.
2. Know location of MSDS (Material Safety Data Sheets) manual.
3. LOCATION_____

Persons exposed to the chemical are to be directed to the Emergency Department at closest hospital with a copy of the applicable Material Safety Data Sheet.

CODE GREY

This indicates a **Security Assistance / Tech in Trouble** and requiring prompt and immediate attention. All staff will respond to the site to evaluate situation and determine necessary action.

Follow the procedures outlined below in the event of a potential risk of aggressive behavior:

1. Page Code Grey clearly three (3) times to include the exact location of the incident.
2. All employees available are to report immediately to the location involved.
3. De-escalation techniques are to be utilized to dissipate the situation.
4. Call 911 if indicated by danger risk and/or if a weapon is present.

CODE PURPLE

This indicates a **Weapons On Premises** and requiring prompt and immediate attention. Maintenance staff will respond to the site to evaluate situation and determine necessary action.

WEAPON ON PREMISES

Code Purple is the code to be utilized in the event of a weapon (i.e.: gun, knife, etc.) is on the premises and posing a potential deadly threat to patients, employees, visitors, etc.

The following procedures are to be employed in the event of a threat posed by a weapon:

1. Page Code Purple overhead clearly three (3) times with exact location.
2. Call 911.
3. Employees not in immediate area of danger are to calmly evacuate everyone not involved in situation from the building.
4. Do not attempt to physically remove weapon from threatening party.
5. Utilize verbal de-escalation techniques if appropriate.

RESPONSE TO SEVERE WEATHER

Severe weather such as a tornado or hurricane could threaten the safety of staff, patients and visitors.

A severe Weather Watch means conditions are favorable to the development of severe weather. A Severe Weather Warning indicates that there has been an actual sighting of severe weather in the immediate area.

If the National Weather Service announces a Severe Weather Watch, the Safety Officer or the highest level of authority in the facility will implement the Plan.

1. Staff will secure or remove all objects on the facilities grounds such as umbrellas, trashcans, etc.
2. All work areas should locate and check their flashlights for use in the event of a power shortage.
3. Patients, visitors and staff should stay inside with all doors and windows closed.

If the Safety Officer/Supervisor feels that the facility is in the path of a tornado, a Code 'White' will be called and all patients, staff, and visitors will go immediately to the designated safe area away from all doors and windows.

When the Weather Service discontinues the warning, the Safety Officer will page an "all clear" and normal operation will resume.

FIRE SAFETY

The facility is responsible for protecting patients, visitors, students, and employees from the potential adverse affects resulting from fire emergencies. To fulfill this responsibility, the facility has developed extensive fire safety (life safety) policies, procedures, and education programs.

If you see a fire, you should use the **RACE** acronym:

Rescue	Remove anyone from immediate danger.
Alarm	Sound the alarm with a manual pull station.
Confine	Close all doors and windows.
Extinguish	Know locations and how to use fire extinguishers.
	evacuate

FIRE EXTINGUISHERS

- **P** - Pull the pin
- **A** - Aim the nozzle at the base of the fire
- **S** - Squeeze the handle
- **S** - Sweep the base of the fire with the spray in a back and Forth motion until the fire is out

QUESTIONS

